



**2021 Annual General Meeting
Foxton School Association (FSA)
Minutes**

Held at 2.15pm on Friday 24th September 2021 in the School playground

Committee members present:

Katie Freer (Chair-Elect)
Tessa Francis (Treasurer-Elect)
Fran Dalziel
Binta Shapiro
Vic Davinson
Annie Rogers

1. Welcome

Katie opened the meeting by welcoming and thanking everyone for attending.

2. Apologies

Mrs Frow, Carol Bootheway, Debbie Sibley and Anneli Clarke

3. Chair's Report

Katie presented the Chair's Report and updated everyone on the FSA activity. The past year has proved challenging, but the FSA aim to build on our achievements and have fundraising activities planned for the coming months.

A link to the Chair's Report will be made available on the School website.

4. Treasurer's Report

Tessa provided an overview of the financial year 2020/21 (September to August). Given the circumstances the FSA had a good year of fundraising. Total income was £1,394.70 and outgoings totalled £896.34, giving a net income of £498.36. The opening bank balance was £317.00 and the closing balance was £815.36.

A link to the Treasurer's Report will be made available on the School website.

5. Appointment of New Committee

The following were voted in to hold office for the coming year:

Chair: Katie Freer – 11 votes – elected

Treasurer: Tessa Francis – 11 votes – elected

There remains a vacancy for the role of Secretary.

6. Adoption of Constitution

Katie explained that the current committee has not been able to locate an historic constitution or determine if there was ever one in place. We have been advised by Parentkind that it is best practice to have one in place, particularly to aide with banking and if we were to apply to become a charity in the future. The Parentkind model constitution was discussed at our last committee meeting and has been available to view on the FSA page of the School website, with a text link sent to all parents.

All AGM attendees voted in agreement to adopt the model Constitution. It was signed and witnessed at the meeting.

7. Any other business

None.

Katie closed the meeting at 2.40pm and thanked everyone for attending.